



# Delaware Building Officials Association

c/o Joe Day  
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## Meeting Minutes

**Date:** 10/28/2008

**Location:** Minquadale Fire Company

### CALL TO ORDER

The meeting was called to order by the President, Joe Day, at 7:00 p.m. and the Pledge of Allegiance was recited.

### ROLL CALL OF OFFICERS AND ATTENDANCE

The 2008 Officers and Board of Directors were recognized, as well as committee chairs and members. Meeting attendance:

Jeffrey Bergstrom  
Ellis Blomquist  
Michele Davis  
Joe Day  
Paul Hart  
Jim Kiesel

R.T Leicht  
Tim Poole  
Jeff Sanders  
Tom Sciulli  
Rick Seery  
Tony Sisofo

### REVIEW AND APPROVAL OF LAST MEETING

The meeting minutes from September 23, 2008 were unavailable for review and approval.

### MEETING REPORTS

#### President's Report – Joe Day

- No communication to discuss.

#### Treasurer's Report – Tom Sciulli

- No new expenditures to report. We are still finalizing the seminar revenue and expenses.

### COMMITTEE REPOTS

#### Education – Michele Davis

- A brief summary of the DBOA October training was discussed. This included the number of attendees, jurisdictions represented and revenues.

#### Web Site – Penny Person

- The website is now published. After the new year, the committee will look at adding additional content to the site.

### OLD BUSINESS

#### First Item – Social event in December

Notes: Tom Sciulli and Jeff Bergstrom are currently working on the Holiday event.

Additional Discussion Points: The committee asked general questions of the membership regarding the type and location of the event. Penny Person recommended a cocktail reception for the event.

Decision(s): Motion passed. Tom Sciulli and Jeff Bergstrom will provide event details at the November meeting.

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**NEW BUSINESS**

**First Item – Elections**

Notes: A motion was heard to support extending nominations into November.

Additional Discussion Points: Sending out a mass email to all members requesting nominations was proposed.

Decision(s): Motion passed. The DBOA will announce continued nominations in the form of an email and vote on officers at the November meeting. The nominations announced at the meeting are:

President - Tom Sciulli, Steve Wilson

Vice President - Tony Sisofo

Treasurer - Jeff Bergstrom

Secretary - Michele Davis

Board Members (4 + past president) - John Behornar, John Robitaille, Steve Wilson, Ellis Blomquist, Paul Hart, Barbara Scott-Cooper, Joe Day(PP)

**Second Item – Scholarship Opportunities**

Notes: Joe Day initiated discussion of the DBOA offering a scholarship program. A motion was heard to establish a scholarship committee.

Additional Discussion Points: This suggestion was well received. Possible guideline topics included having a scholarship page on the website and who would benefit. Possible applicants are DBOA family members, a DelTech program, use for continuing education and high school students. Penny Person offered to head the scholarship committee.

Decision(s): Motion passed. Penny will reach out in 2009 for committee members to start this program.

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**JURISDICTION/AGENCY REVIEWS**

Each agency below spoke about new projects in their jurisdiction

**State Fire Marshal Office**

**Town of Middletown**

**Town of Newport**

**New Castle County**

**City of New Castle**

**City of Wilmington**

**City of Newark**

**DATE AND TIME OF NEXT MEETING** – Tuesday, November 25, 2008 at 7p.m.

**ADJOURNMENT** – Joe Day adjourned the meeting at 8:21 p.m.

Prepared by Michele Davis, November 25, 2008