



Delaware Building Officials Association

c/o Joe Day
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Meeting Minutes

Date: 7/22/2008

Location: Minquadale Fire Company

CALL TO ORDER

The meeting was called to order by the President, Joe Day, at 7:04 p.m. and the Pledge of Allegiance was recited.

ROLL CALL OF OFFICERS AND ATTENDANCE

The 2008 Officers and Board of Directors were recognized, as well as committee chairs and members. Meeting attendance:

Jeffrey Bergstrom
Ellis Blomquist
Michele Davis
Joe Day
Roland Hall
Paul Hart
Ray Hudson
Denzil Lamont
R.T. Leicht
Bill Mears
Glenn Palmer

Penny Person
Tim Poole
John Robitaille
John Rudd
Jeff Sanders
Barbara Scott-Cooper
Richard Seery
Anthony Sisofo
Kevin Wilson
Bob Young

TRAINING/PRESENTATION

John Bender of UL Regulatory Services provided an overview of the Underwriters Laboratories (UL). His presentation included the product evaluation process, what the UL label means and how this organization works with enforcement agencies.

REVIEW AND APPROVAL OF LAST MEETING

The meeting minutes from June 24, 2008 were read by the secretary, Paul Hart, and approved as prepared.

MEETING REPORTS

President's Report – Joe Day

- Region 7 meeting will be held on September 4th & 5th in Hagerstown and additionally at the ICC conference in September.
- The Lower Delaware BOA will be sponsoring upcoming training in October.
- Introduced the need for a communications committee. Their role would include filtering groups contacting our organization for support.

Treasurer's Report – Joe Day

- The DBOA is at 111 members and recent transactions include the website agreement fee.

COMMITTEE REPOTS

Education – John Robitaille

- The letter of agreement has been signed with ICC for October training sessions. We will need at least 30 participants signed-up two weeks prior to the class to satisfy ICC requirements.

Web Site – Penny Person

- The committee is currently defining and building the website content and hopes to be published for August's meeting.

OLD BUSINESS

None.

NEW BUSINESS**First Item – Social event in December**

Notes: Joe Day presented the option of a social event in December.

Additional Discussion Points: none

Decision(s): This item will be discussed in August.

Second Item – ID cards

Notes: Michele Davis stated some members have expressed an interest in having a DBOA id card. This was presented to the group for consensus.

Additional Discussion Points: none

Decision(s): Attending members felt this is not needed.

JURISDICTION/AGENCY REVIEWS**ICC – Roland Hall**

- Annual conference will be in September. This year's conference will include final action committees for code changes in the 2009 codes. The ICC website contains the change topics, information about webcasts during the conference, and hearing results.

Other Reviews were omitted due to the time.

DATE AND TIME OF NEXT MEETING – Tuesday, August 26, 2008 at 7p.m.

ADJOURNMENT – Joe Day adjourned the meeting at 8:48 p.m.

Prepared by Michele Davis
August 26, 2008