



# Delaware Building Officials Association

c/o John Robitaille  
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## Meeting Minutes

**Date:** 3/24/2009

**Location:** Minquadale Fire Company

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### CALL TO ORDER

The meeting was called to order by the President, John Robitaille, at 7:03 p.m.

### ROLL CALL OF OFFICERS AND ATTENDANCE

The 2009 Officers and Board of Directors were recognized, as well as committee chairs and members. Meeting attendance:

Jeffrey Bergstrom  
Ellis Blomquist  
Michele Davis  
Paul Hart  
Denzil Lamont  
R.T Leicht  
Hugh Lindo

Jose Natal  
John Robitaille  
Barbaba Scott-Cooper  
Rick Seery  
Tony Sisofo  
Steve Wilson  
Aloysius Woerner

### REVIEW AND APPROVAL OF LAST MEETING

The meeting minutes from December 2008 were unavailable for review and approval.

### MEETING REPORTS

#### President's Report – John Robitaille

- Provided message from ICC regarding 2009 practices.

#### Treasurer's Report – Michele Davis

- No new expenditures to report.

### COMMITTEE REPOTS

#### Education – Steve Wilson

- Currently reviewing training opportunities for monthly meetings. May look at the International Fire Council for May. Additional discussion suggested Superior Walls and the 2006 IRC stucco requirements.

#### Web Site – Michele Davis

- Nothing new to report.

### OLD BUSINESS

#### First Item – Scholarship Fund

Notes: Penny and Jeff B. will head up this committee. Consensus of the group suggested the scholarship be for an outgoing HS senior going into defined areas or schools.

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### NEW BUSINESS

**First Item – Dues/Invoices**

Notes: A motion was heard to invoice for 2009/2010 year in June/July with payment due by October.

Additional Discussion Points: This is proposed due to some jurisdictions paid in the current fiscal year for 2008 dues.

Decision(s): Motion passed.

**Second Item – ICC Webinars**

Notes: Michele Davis initiated discussion of the use of webinars offered by ICC. Many jurisdictions do not have the facility or equipment to offer to their employees.

Additional Discussion Points: This may be an opportunity for the future by DBOA sponsoring the webinars for member jurisdictions.

Decision(s): none.

**Third Item – Upcoming ICC Conference in Baltimore**

Notes: Newark, Middletown and Wilmington plan on sending employees to the conference.

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**JURISDICTION/AGENCY REVIEWS**

Each agency below spoke about new projects in their jurisdiction

<b>State Fire Marshal Office</b>	<b>Town of Middletown</b>
<b>City of New Castle</b>	<b>New Castle County</b>
<b>City of Newark</b>	<b>City of Wilmington</b>

**DATE AND TIME OF NEXT MEETING** – Tuesday, April 28, 2008 at 7p.m.

**ADJOURNMENT** – John Robitaille adjourned the meeting at 8:14 p.m.

Prepared by Michele Davis, April 28, 2009